

Riverston Early Years

September 2023

Fees for Over 2's

The weekly fees are as follows:
(Lunch is included)

FULL TIME	8:00 am – 6:00 pm	49 weeks per year
5 DAYS		£308.00
4 DAYS		£254.00
3 DAYS		£207.00
2 DAYS		£167.00

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If you would like to apply for a place for your child, kindly complete the registration form and return it to us with a £150.00 (non-refundable) registration fee. This can be paid via Cash, Cheque or Bank Transfer.

Once your child has been offered a place, we require a copy of your child's birth certificate together with a deposit of £300. The deposit is refundable upon request on completion of child's Early Years' education.

General Policy for Payment of all School Fees

Fees are due by the first day of term

- Cheques should be forwarded to the school Bursar prior to the first day of term. There will be an automatic late payment charge of £50.00 for accounts not settled during the first week of term.
- Fees may also be paid by monthly standing order over 12 months.
- **If you wish to pay directly into the Bank our details are as follows: Barclays Bank Bromley, Sort Code No: 20.12.26, Account No: 93021394, Ref. No: Your Account Number (on your invoice) or surname.**

Other Conditions

- In the event of any cheque being returned to school unpaid, a further charge of £30.00 will be made to compensate the bank charges and further administrative costs.
- Parents who are default of any payment due on a pupil's account may be requested to withdraw that pupil from the school until the overdue payment is received by Riverston and cleared through the bank. Any child who leaves with school fees owing should be aware that the school records remain the property of Riverston until such time as the outstanding balance has been cleared. The school reserve the right to collect outstanding fees through a third party, should the case be necessary.